

March 8, 2006 Airport Commission Minutes

Chairman Schober called the meeting to order at 8:00 a.m. Vice-chairman Crowley, Commissioner Bruce Secretary Richards and Commissioner Bluemke were present. Others present: Val Ramos, Airport Admin; John Lotzer, Waukesha Flying Services (WFS); Chris Wodushek, Trajen; Michael Neau, Airport Admin; Keith Markano, Airport Manager; Ken Reese, Hangar Owner; Steve Felhofer, citizen; Keith Gerard, WI DOT; Greg Peters, Venture Development; Greg Stern, Mead & Hunt; Bob Kunkel, Mead & Hunt; Ray Perry, Citizen; Jim Kerr, WCTC and Brian Dorow, WCTC.

Approve/modify minutes of February 8, 2006 and March 1, 2006 – A motion to approve the minutes of February 8th and March 1st was made by Secretary Richards with a second by Vice-chairman Crowley. The motion passed.

Public comment/correspondence – None

Chairman's report – Chairman Schober asked Mr. Perry to address the Commission regarding the Bryant property on Silvernail Road. Mr. Perry informed the Commission that Century Fence is constructing a building that should be completed in 2007. Mr. Bryant said the present building would be for sale. He is not interested in renting it out. At this time, Mr. Bryant is not ready to sell the building. Mr. Perry said there was another property site on Silvernail that was also available for purchase. Chairman Schober thanked Mr. Perry for the information. Secretary Richards inquired about storage for the snow removal equipment, especially the new truck purchased in 2005. He asked if this would present a problem. Mr. Markano replied it would be fine because the new truck was being stored inside the equipment garage.

Due to a conflict of interest on the next agenda item, Chairman Schober asked Vice-chairman Crowley to chair the meeting, and excused himself from the meeting at 8:08 a.m.

Discussion and action for final approval of hangar construction plans submitted by Venture Development for lots 2333, 2335 and 2337 Aviation Drive (Roger Dibble) – Mr. Markano and Mr. Peters (Venture Development) reviewed the plans with the Commission. Mr. Peters said grass would be planted around the hangars. There is an erosion plan for the hangars. Color samples were provided; he said two hangars would be the same color and the other a different color. Secretary Richards moved to approve the hangar construction plans for 2333, 2335 and 2337 Aviation Drive. Commissioner Bruce made a second. The motion passed.

Chairman Schober returned to the meeting at 8:14 a.m.

Discussion on update of the Environmental Assessment (EA) for the Runway Safety Area by Bob Kunkel of Mead & Hunt – In 2002 the County Board approved the Airport's request for an environmental assessment. In order for the Airport to receive federal aid in the future for 10/28, the runway safety areas had to be improved. Mr. Kunkel then proceeded to review the project with the Commission. Alternates: Close off Silvernail Road (very high traffic activity); Relocate Silvernail to the west (not a good alternative); Tunneling – downside to this alternative is the cost, very expensive and very disruptive of traffic; EMASS – light weight type of concrete at end of the runway that would stop aircraft in an emergency, but cost is high and there would be an ongoing maintenance cost (10 years life expectancy). The Commission was given a hand out showing declared distances. There have been some changes the FAA made dealing with the Airport Design A application criteria for declared distances, making them more feasible. Airports can declare how much distance is available for take off and landing. It is up to the pilots to determine if this is adequate for their aircraft given current conditions such as weather. At the east end 600 feet of pavement could be added. These 600 feet can be used for take off, which could mean less noise because aircraft would be higher than they are now when they reach the communities to the east. A blast

fence could possibly be installed along Silvernail. To the east, 400 feet of pavement would be added and the threshold would be satisfied from the existing east end of the runway. Airfield lighting would stay in place. A public meeting would be held inviting pilots, airport neighbors and airport users for discussion on this subject. Chairman Schober asked Mr. Kunkel and Mead & Hunt to be at this meeting to address the public and explain this alternative to the public for a better understanding. Vice-chairman Crowley said the presentation should be simple and involve the County Supervisors in a public forum/informational meeting. Vice-chairman Crowley expressed the importance of public relations to get this information out correctly to the public (not an expansion for the Airport and no change to larger aircraft).

Discussion and action on Southeast Hangar Area Phase II by Greg Stern of Mead & Hunt – Mr. Stern said underground services to this area for water, gas and electric would not be a problem. The problem would be with a sanitary sewer system to this area. Holding tanks are in place in this area now, this includes the Control Tower as well. A lift station would be required for this area and that could be quite costly, and there is not enough money in the project to cover this item. If a sewer system were installed the only way to get the money back would be to assess this back to the tenants. If this were built into the rates and charges, can the Airport require this be assessed to the tenants and charge them to cover installation cost of sewer? Mr. Markano was asked to contact Corporation Counsel about this, review lease agreements and see if this is possible. Fuel farm berm along Hwy J and Northview intersection could be done– The Commission had requested a berm in the fuel farm area for aesthetic purposes. Mr. Stern informed the Commission the berm would be about six feet in height. A motion was made by Secretary Richards to approve the second phase of the Southeast Hangar Area and to keep the lift station as an alternate at this point. Commissioner Bruce made a second. A motion to modify Secretary Richards motion was made by Commissioner Bluemke to add sanitary sewer to the Southeast project pending review of the lease agreements for the ability to have a special assessment. Commissioner Bruce made a second. The motion passed as modified. A motion to use fill from the Southeast project to create a berm by the fuel farm was made by Vice-chairman Crowley with a second by Commissioner Bluemke. The motion passed.

Discussion and action on security at Airport – Secretary Richards informed the Commission of the grant WCTC received to study security at Airport. WCTC is working with the Crites Field and has held meetings with other groups to discuss security at General Aviation Airports. Security measures were placed at Crites Field by installing new security gates and issuing gate access cards and codes to all airport users. Mr. Markano received a letter from the Office of Justice Assistance to say they would be out to visit and look at the new security gates that were installed at the Airport. Most of the gates have been linked by fiber optic cable to the computer in the office except for Gate 5; this would require extensive trenching and cabling work and the Airport does not have the funds to cover this. Mr. Markano said another grant application would be submitted for additional funds to connect the north gate (Gate 5) to the system. Secretary Richards made a motion for Mr. Markano to explore for any grants available to apply for regarding security at the Airport. Commissioner Bruce made a second. The motion passed.

Airport Manager's report – Mr. Markano informed the Commission about the Airport Authority Bill going to the State for consideration. The bill may have an affect on this Airport but without seeing the specific language of the bill it is difficult to tell. Mr. Neau said there was a significant decrease in traffic activity at the Airport. There was also a decrease in fuel, but not as much as there was in activity numbers.

Future Commission agenda items - Follow up on signage at the Airport. Hosting a AAAE meeting in 2007 at the Airport.

A motion to adjourn was made by Secretary Richards with a second from Vice-chairman Crowley. The motion passed.

Meeting adjourned at 9:51 a.m.

Next Commission Meeting: To be determined.

Respectfully submitted

Dick Richards
Secretary
3/8/06

DRvr